

VEHICLE CHECK SHEET

DVSA-aligned HGV Daily Walkaround Check

DO THIS CHECK ON YOUR PHONE

Photos, signatures and defect alerts built in.

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PAPER CHECKLIST

Tick one box for every item. Report defects before use.

CHECK DETAILS

Driver name _____
Date DD / MM / YYYY _____
Start time HH : MM _____
Location _____

VEHICLE

Registration _____
Make / model _____
Odometer _____
Trailer reg _____

How to fill in: tick one box for each item. **Answers in red** are defects. Describe each one under Defects found and report it before the vehicle is used. A defect on an item marked **DANGEROUS** means the vehicle must not be used until it is repaired.

CHECKLIST

#	Check	Answer	Notes
Cab, Visibility and Controls			
1	Are the front view, mirrors, cameras, glass and visibility aids clean, secure and free from damage or obstruction?	☐ Yes ☐ No	
2	Are the windscreen wipers and washers working correctly?	☐ Yes ☐ No	
3	Are dashboard warning lights and gauges showing no faults before moving off?	☐ Yes ☐ No	
4	Is the steering operating correctly and free from excessive play? DANGEROUS	☐ Yes ☐ No	
5	Does the horn work correctly?	☐ Yes ☐ No	
6	Are the service brake, parking brake and air build-up working correctly? DANGEROUS	☐ Yes ☐ No	
7	Is the vehicle height marker displayed and correct?	☐ Yes ☐ No ☐ Not applicable	
8	Are seat belts, seats and cab interior secure and in good condition?	☐ Yes ☐ No	
9	Are the cab, bodywork, doors, steps and wings secure and free from dangerous damage?	☐ Yes ☐ No	
Lights, Markings and Plates			
10	Are all lights and indicators fitted, clean, working and free from damage?	☐ Yes ☐ No	
11	Are reflectors, marker boards, conspicuity markings and warning plates fitted, clean, legible and free from damage where required?	☐ Yes ☐ No ☐ Not applicable	
12	Are registration plates fitted, visible, clean and correct?	☐ Yes ☐ No	
Leaks, Fluids and Vehicle Systems			
13	Are there any signs of fuel, oil, AdBlue, coolant or other fluid leaks? DANGEROUS	☐ Yes ☐ No	
14	Is the battery secure and free from damage or leaks?	☐ Yes ☐ No	

#	Check	Answer	Notes
15	Is the AdBlue/diesel exhaust fluid system warning-free and sufficiently filled?	☐ Yes ☐ No ☐ Not applicable	
16	Is the exhaust system secure and free from leaks, excessive smoke or excessive noise?	☐ Yes ☐ No	
17	Are alternative fuel or high-voltage systems secure, with isolation or emergency shut-off accessible where fitted? DANGEROUS	☐ Yes ☐ No ☐ Not applicable	
Wheels, Tyres and Spray Suppression			
18	Are spray suppression devices fitted and in good condition where required?	☐ Yes ☐ No ☐ Not applicable	
19	Are tyres and wheels in good condition, secure, legal and correctly inflated? DANGEROUS	☐ Yes ☐ No	
20	Are wheel nuts, fixings and mudguards secure with no obvious damage? DANGEROUS	☐ Yes ☐ No	
Trailer, Coupling and Load			
21	Are trailer brake lines and the trailer parking brake secure, connected and working where fitted? DANGEROUS	☐ Yes ☐ No ☐ Not applicable	
22	Are trailer electrical connections secure, connected and undamaged where fitted? DANGEROUS	☐ Yes ☐ No ☐ Not applicable	
23	Is the trailer coupling secure and undamaged, including the fifth wheel, kingpin, drawbar or locking devices where fitted? DANGEROUS	☐ Yes ☐ No ☐ Not applicable	
24	Is the load secure and within the vehicle limits? DANGEROUS	☐ Yes ☐ No ☐ Not carrying a load	
Equipment and Recording Devices			
25	Is the tachograph fitted, calibrated and operating correctly where required?	☐ Yes ☐ No ☐ Not applicable	
26	Is the speed limiter fitted and operating correctly where required?	☐ Yes ☐ No ☐ Not applicable	
27	Are emergency exits, fire extinguishers, first aid/safety equipment and other required equipment present and in good order where fitted?	☐ Yes ☐ No ☐ Not applicable	

DEFECTS FOUND

Describe every defect with the item number from the checklist. Use extra sheets if needed.

Item #	Defect details	Severity	Reported to
		☐ Minor ☐ Major ☐ Dangerous	
		☐ Minor ☐ Major ☐ Dangerous	
		☐ Minor ☐ Major ☐ Dangerous	
		☐ Minor ☐ Major ☐ Dangerous	

DRIVER DECLARATION

☐ No defects found
 ☐ Defects found and reported above

Signature _____

Date / time _____

OFFICE USE

Received by _____

Action taken _____

☐ Vehicle safe to use ☐ Off road until repaired

Signature / date _____

Based on DVSA guidance for daily walkaround checks. Always follow the current DVSA guide and your operator licence undertakings.